

SPSA AGM 10th October 2023

Present: Garry Peasley, Sinead Andrews, Kayleigh Horne, Jaime Johnson, Amy Thompson, Emily Lemaire, Louise Judd, Harriet Chudry, Cristina Moril, Lisa Faulkner

1. **Apologies** were received from Lucy Brinicombe, Sam Ripley Jones and Christina Wraight
2. **Minutes from the previous AGM**
 - a. The minutes from the previous AGM were approved.
3. **Chair's report**
 - a. Garry thanked the committee members for another year of service, and it was good to see some new faces. Nags has finished her term as treasurer, and Garry thanked her for that; Kayleigh Horne has agreed to take on the role. Jaime Johnson and Amy Thompson joined us during the year. Garry expressed his thanks to Emily, Mr Jeffries and the Governors for their continued support.
 - b. Fundraising – The Christmas fair returned in and was enjoyed by all. Garry passed on his thanks to Louise for all the Christmas fundraising events.
 - c. Bike Night – This was the most successful ever. We were blessed by good weather and a bumper turnout. Garry passed on his thanks to everyone involved.
 - d. Spending – playground £ / school trip contribution / pantomime / swimming lessons. Easter eggs and sports day lollies.
 - e. Garry thanked for all the support he has been given over the years he has been Chair.
4. **Treasurer's report**
 - a. The Treasurer's report was circulated before the meeting. Key points: this year we raised £9,476 and provided over £11,000 for school events. Bike Night raised £6,877, £1764 from Christmas events, £80 2nd hand uniform sales, and £756 in donations. There was a deficit overall, but we still had £1545 from the Covid Bounce back Appeal. We have reserves of £13,591 and during the deficit was £2,372.
 - b. Nags thanked her SPSA colleagues and everyone who has supported events over the year.
5. **Election of Officers**
 - a. Chair – Garry is stepping down as chair, so we need to advertise as chair. He is more than happy to help still as needed.
 - b. Both the treasurer and minutes secretary are happy to continue in their roles.

The AGM concluded at 19:55

SPSA Committee meeting

6. **Actions from previous meeting (11th July 2023)**
 - a. 1.3 The photo board still needs updating.
 - b. 3.1 Is Kayleigh on the charity commission yet?
 - c. 3.2 The bank updates are in the process of being changed.
 - d. The Minutes of the previous meeting were approved.
7. **Fundraising**
 - a. Disco - The School is not keen for this to happen. There is now not time to organise something before Christmas – we need to focus our energy on Christmas.
 - b. Christmas fayre - **Action:** Louise to speak to Lucy for the list of people to contact for raffle prizes and to put list in newsletter for donations raffle prizes. Sinead and

Louise are happy to organise the Christmas Fayre. Emily will ask Mr Jeffries about Friday 8th December.

- c. Going forward, do we need to begin organising it before the summer?
- d. Christmas other - Louise has organised the Christmas cards.

8. AOB

- a. What does the school want this year? Emily said trips are the most important things. **Action:** Emily will ask Mr Jeffries what he might like. Possibly a gardener to tidy up the school grounds.
- b. Cristina put forward an idea to raise money for an extension and can approach companies for funding. We would then help to raise the funds. **Action:** Emily and Louise will approach Mr Jeffries to sound him out.
- c. We need to further publicise the standing orders. Do we need something in CAWN to attract money from locals? **Action:** Garry to send something to Emily and Louise.
- d. SPSA email address - **Action:** Garry to send to Sinead.
- e. Nags and Kayleigh handed over the accounts over the summer.
- f. We need to change how we communicate and get out our presence out there. Do we need class or year reps? Jamie Johnson is happy to do Apple Tree and Harriet said she would do Maple Class.
- g. The big Christmas decorations have been thrown away. **Action:** Garry to ask Andy about Christmas tree for the hall.
- h. Hybrid meetings – can we have a laptop during meetings so people can join us remotely? We will try this at the next meeting.
- i. Georgina (Apple Tree parent) is looking after the old uniform. Could we have a uniform stand at the Christmas Fayre? Do we need more uniform sales after school?
- j. Going forward: do we need defined roles of who does what?

9. Date of next meetings

(1st Tuesday of the month)

Tuesday 7th November, 8pm

Tuesday 5th December, 8pm