

SPSA Meeting 3rd June

Present: Sinead Andrews (SA), Kayleigh Horne (KH), Charlotte Metcalf (CM), Ami Thomson, Joanna Seidel, Harriet Chudry

1. **Apologies** were received from Sophie Fisher, Georgina Walker, Lisa Fleetwood, Emily Lemaire
2. **Notes of 6th May meeting and matters arising**
 - a. There were no matter arising
3. **Bike Night – 30th June**
 - a. The Village Hall is not going to be doing bacon baps this year
 - b. CM / HC / SF speak to EL about getting food hygiene certificates through EPA
 - c. SA check shed – tongs, café box (tea, coffee, sugar, paper bags, napkins, squash. Ask Bartlett's for prices to make sure BBQ not under charging
 - d. **BBQ**
 - i. Order more 150x more burgers to help cover Village Hall
 - ii. Order more buns – up to 1000
 - iii. Water / Sprite – Amazon
 - iv. Equipment – SA to bring trays from Eynsham Scouts
 - v. Pricing – Burgers £6 / double £8, hotdogs £5, cans £1.50
 - e. **Café**
 - i. New venue – Village Hall: they normally sell 300 baps, 500 cups of tea. They have 3 fridges!
 - ii. Lorna has paper cups and napkins, invoice to follow
 - iii. Village Hall usually covers 40 volunteer freebies – BBQ will now need to cover
 - iv. Signage – “moved to Village Hall” at School and “all proceeds to St Peter’ School” at Village Hall. Make it clear it is still the School café ?PVC banner.
 - v. Prices?? – find from last year
 - f. **Bucket shaking**
 - i. Conce Walk recruitment needed
 1. Coffee cups and lids
4. **Apple Tree Welcome Afternoon**
 - a. EL has the flyers
5. **Summer Disco – Friday 11th July**
 - a. 11th July 17:00 – 19:00. Hall booked 16:00 – 20:00
 - b. Beach party them
 - c. Emily to ask music choices again
 - d. DJ Johnson confirmed
 - e. Same stalls as last time – tattoos, face paint, hair glitter...
 - f. Volunteer for door needed

g. Volunteer for café – SA and ?

6. AOB

a. Sports Day

i. Ice lollies for Sports Day (Monday 23rd June) HC

ii. Apple Tree sports day the week after – volunteer?

b. Willow Class play

i. Monday 14th @ 18:00 / Wednesday 16th @ 13:30 – any volunteers for café?

c. Thank you to Helen Barr for donation from the Village Lunch.

7. Dates of future meetings

8th July – date changed to give time after Bike Night

All 20:00 @ The Red Lion