

SPSA Meeting 6th February 2024

Present: Sinead Andrews, Kayleigh Horne, Louise Judd, Charlotte Metcalf, Ami Thompson, Emily Lemaire.

1. **Apologies** were received from Lucy Brinicombe, Harriet Chudry, Garry Peasley, Jaime Johnson, Lisa Faulkner, Cristina Moril.
2. **Matters arising**
 - a. There were no matters arising.
3. **Recruitment of a new secretary**
 - a. There is still no interest from anyone.
4. **Bike Night**
 - a. We need to order the BBQs and gas as soon as possible, along with the meat order from Bartletts, bread, drinks, and a fridge.
 - b. Do we need to start serving earlier – it will depend on when people can get there.
5. **Fundraising / social events**
 - a. **Family Quiz** night on Wednesday 27th March @ 6pm
 - i. We can fit 80 in the hall seated at tables.
 - ii. Tickets - £2 for adults and £1 for children. Can either book a table or form teams on the night.
 - iii. Bar/drinks. **Action: SA** to apply for a Temporary Events Notice (TEN).
 - iv. Provide snacks for tables.
 - v. 6 rounds – have some interactive challenges for the children.
 - vi. Raffle on the night – approach local companies for prizes. Maybe parents who can't come could donate prizes.
 - vii. Advert in the school newsletter.
 - b. **Challenge activities**
 - i. Similar to the 100 Challenge we did a few years ago (we need to think of a new name). **Action: LJ** to send SA the information from before.
 - ii. The winners will be announced at the Quiz.
 - iii. Book tokens as prizes.
 - c. **Summer disco on Friday 12th July**
 - i. There is an enthusiasm to organise a disco for the students. It will take place in the Village Hall.
 - ii. Do we also want to organise a summer picnic at the end of term on the cricket field?
6. **AOB**

- a. Shed tidying Sunday 3rd March @2pm. We will see what uniform is in there and decide what to do with it. **Action: SA** to order boxes and shelving.
- b. Need to reimburse the school for the Maple Animal Day (£456.00). KH confirmed that we agreed we would contribute £1000.00 for each class for curriculum trips.
- c. **Action: LJ** will contact a gardener and investigate shade solutions for the playground.
- d. Easter Egg Hunt – Thursday 28th March
 - i. We need 118 eggs + 4 dairy free eggs. **Actions: AT** and **CM** will source the eggs. **SA** will purchase the book tokens (4 x £10.00).

7. Dates of future meetings

Tuesday 5th March

Tuesday 16th April

Tuesday 7th May

Tuesday 4th June

Tuesday 2nd July

All 8pm @ Red Lion