

SPSA Meeting 16th January 2024

Present: Sinead Andrews, Charlotte Metcalf, Ami Thompson, Kayleigh Horne, Harriet Chudry, Jaime Johnson, Lisa Faulkner.

1. **Apologies** were received from Lucy Brinicombe, Louise Judd, Garry Peasley, Emily Lemaire, Cristina Moril.
2. **Matters arising**
 - a. There were no matters arising.
3. **Recruitment of a new secretary**
 - a. There was no interest from anyone present. **Action:** Sinead to put something in the School newsletter.
4. **Christmas fayre debrief**
 - a. **What went well**
 - i. Raffle prizes.
 - ii. Lots of money raised £2,356.
 - iii. Face painting was really good (£38)
 - iv. Tombola did really well.
 - v. Hot chocolate. A lot of mulled wine was sold (20 bottles).
 - b. **For next year**
 - i. More raffle tickets (we made £1,600 from them), order them earlier next year, maybe 3,000.
 - ii. Sort raffle prizes earlier, and more people organising.
 - iii. Ran out of time to do a hamper.
 - iv. Not much of a profit on the Grotto on the evening. Does it have to be a selection box? Left over ones were sold afterwards.
 - v. Start organising earlier next year. **ACTION:** put together a schedule/timetable for organising events next year (Sinead/Louise).
 - vi. Christmas decorations will be fine for another year.
5. **Future plans including Bike Night**
 - a. Bike Night – we need to look for a folder of what to do, when. We need to get on and start organising. Tent: 24th June. **ACTION:** Sinead to speak to Garry to get a list of everything that needs to be done and when.
 - b. Maybe think about organising something on the last day of term.
 - c. Charity bags for uniform?
 - d. Go to Mr Jeffries – disco if we supervised, games night for the kids, film night.
 - e. Do we want pyjama morning last Friday before half term? Put something on Facebook and in the school newsletter. “Support the SPSA”.

f. Charity coffee morning.

6. Shed / second hand uniform

a. Shed tidying Sunday 3rd March @2pm.

7. AOB

a. Calendar of what to do over the course of a year including Bike Night and Christmas Fayre.

8. Dates of future meetings

Tuesday 6th February

Tuesday 5th March

Tuesday 16th April

Tuesday 7th May

Tuesday 4th June

Tuesday 2nd July

All 8pm @ Red Lion